

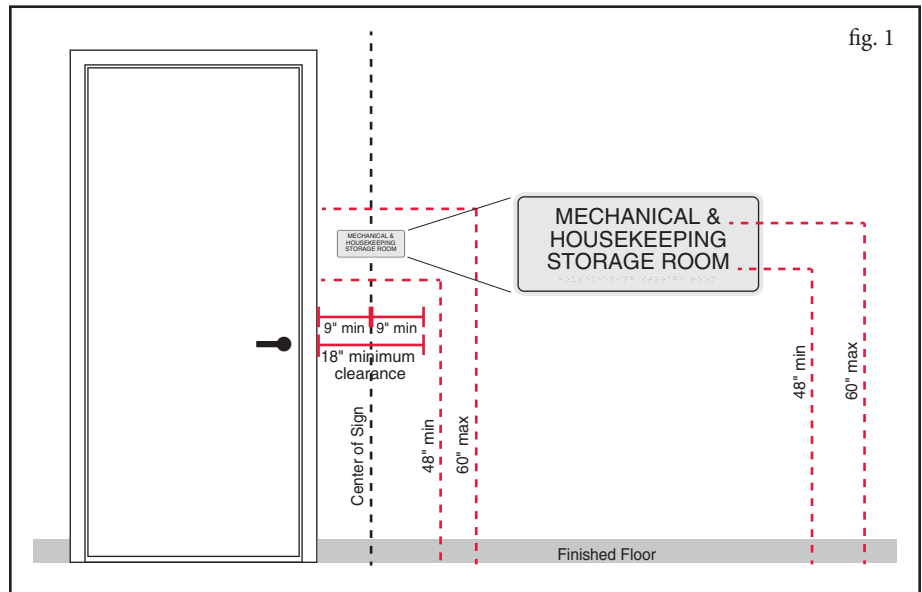
SIGN INSTALLATION GUIDE

WALL MOUNTED, DOOR MOUNTED, PERPENDICULAR, & CEILING MOUNTED SIGNS

For New Construction & Renovations, as per 2010 ADA Standards for Accessible Design, after March 15, 2012

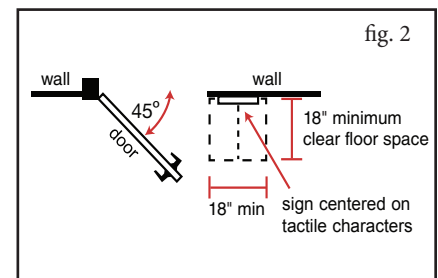
WALL MOUNTED SIGNS

1. Verify the wall surface is smooth and free of any dirt or dust. Complete any wall treatments, such as wallpapering or painting, prior to sign installation.
2. Determine the mounting height for your signs. The ADA requires that the baseline of the lowest raised character be a minimum of 48" above the finished floor, and the baseline of the highest raised character be a maximum of 60" above the finished floor. (see fig. 1)
3. For wall signs located near a door, the ADA requires signs to be mounted on the latch side of the door. Where there is no wall space at the latch side of a single door, signs must be installed on the nearest adjacent wall.



FLOOR CLEARANCE

Signs with raised characters must be centered on the letters in a clear floor space of 18" minimum by 18" minimum. This floor space must be outside of the swing of the door. (see fig. 2)

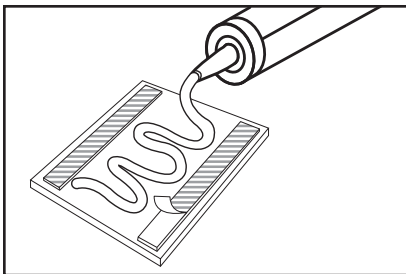


FLOOR SPACE EXCEPTION

If there is not 18" of wall space on the latch side of the door, you may install the sign with the center of the raised letters 9" from the latch side of the door.

4. There are three mounting methods:

Silicone Sealant



**When installing signs requiring silicone sealant, be sure to read and follow the manufacturer's instructions.*

For heavy signs, exterior signs, or when applying to textured wall surfaces, it is recommended to use a silicone construction sealant in addition to the adhesive tape on the back of the sign. Apply silicone sealant as illustrated and remove the adhesive tape backing. Using a level to insure the sign is straight, press the sign firmly to the wall.

Adhesive Tape

Remove the adhesive tape backing. Using a level to insure the sign is straight, press the sign firmly to the wall.

Screw Mounting

Using a level to insure the sign is straight, mark the wall through the screw holes. Drill holes and insert anchors. Holding sign in place, fasten screws into wall anchors.

For signs with frames and screw holes, first remove the sign face. Next, position the frame on the wall, and follow the above instructions. Replace the sign face.

***The information provided to you in this pamphlet is ADA compliant to the best of our knowledge, however, it is not a replacement for legal advice.*

DOOR INSTALLATION

You may install your signs directly on the door if the door fits these three requirements:

- ☑ The sign will be hung on the push side.
- ☑ The door has an automatic closer. *You should ensure your door closer is ADA compliant.
- ☑ The door does not have a hold open device.

1. Verify the door surface is smooth and free of any dirt or dust. Complete any treatments, such as painting, prior to sign installation.
2. Determine the mounting height for your signs. The ADA requires that the baseline of the lowest raised character be a minimum of 48" above the finished floor, and the baseline of the highest raised character be a maximum of 60" above the finished floor. (see fig. 3) Signs with raised characters installed at double doors with one active leaf may be mounted on the inactive (locked) leaf. When the sign is installed at double doors with two active leaves, the sign should be mounted on the wall on the right side of the double doors.
3. Install using one of the three methods: adhesive tape, screw mounting, or silicon sealant.

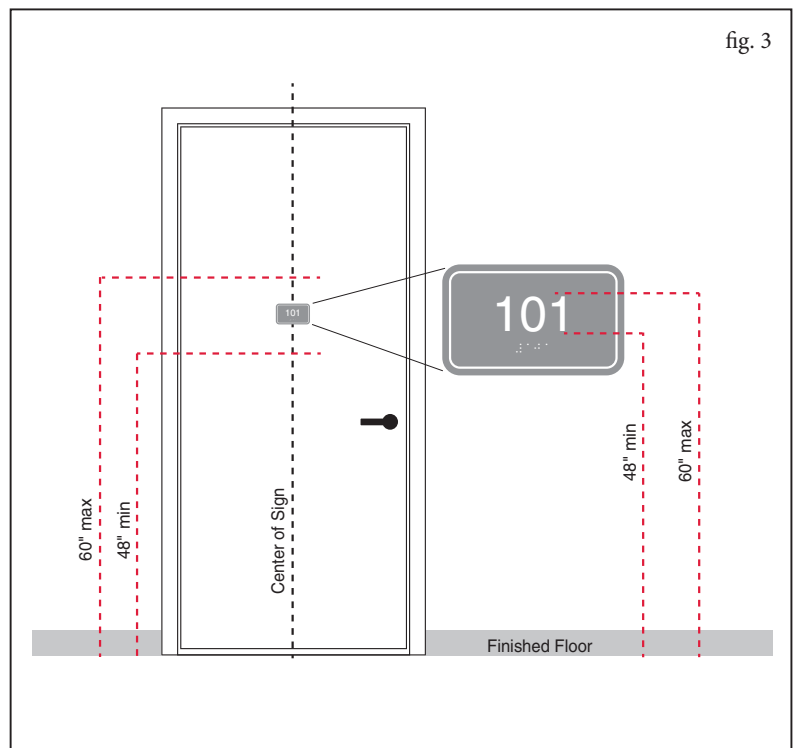


fig. 3

PERPENDICULAR & CEILING MOUNTED SIGNS

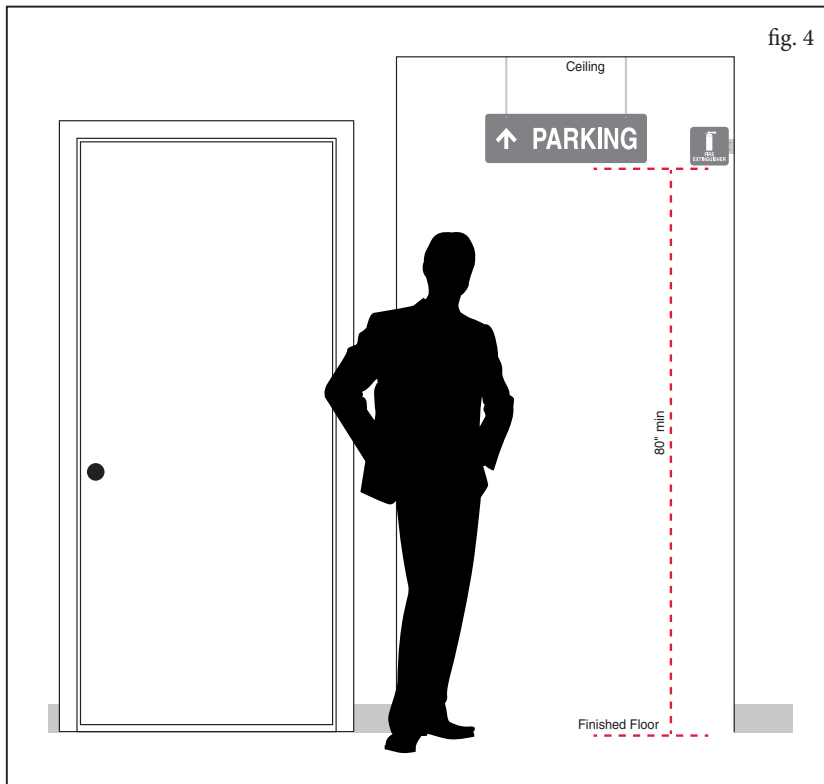


fig. 4

1. Verify the wall or ceiling surface is smooth and free of any dirt or dust. Complete any wall treatments, such as wall paper or painting, before sign installation.
2. Determine the mounting height for your signs. The ADA requires signs that project from the wall (perpendicular signs) or ceiling (overheads) to have a clearance of 80" from the finished floor to the bottom of the sign. Signs should not interfere with or block the function of any doors, emergency equipment, or sprinklers. (see fig. 4)
3. Using a level to ensure the sign is straight, mount the sign to the wall or ceiling with the supplied bracket and hardware. Depending on the wall or ceiling type, you may need to insert anchors prior to fastening hardware.

If you have questions, or a special installation circumstance, please contact us. If you have questions about the ADA, or to understand your responsibilities, please visit www.ada.gov.